

INSTRUCTIONS FOR SUBMITTING CIVIL APPEALS DOCKETING STATEMENT

Rule 12, Arizona Rules of Civil Appellate Procedure, by amendment effective on January 1, 1998, provides that appellant shall file a Civil Appeals Docketing Statement in Superior Court within 10 days after filing the Notice of Appeal. The attached docketing statement form must be completed fully and accurately by appellant's counsel or, if unrepresented by counsel, by appellant personally. A cross-appellant shall file a docketing statement within 10 days after filing a notice of cross-appeal.

The docketing statement is intended to assist the parties in identifying common procedural and jurisdictional problems prior to briefing and to provide the Court with information needed for its issue tracking and appellate settlement programs.

The requirement that appellant identify issues in the docketing statement will not limit appellant's presentation of issues in the opening brief. Omission of an issue from the docketing statement will not provide an appropriate basis for a motion to strike any portion of the opening brief. However, appellant's early and accurate identification of issues is critical to the Court's successful use of the docketing statement to improve case processing.

Type or print your answers to all questions on the docketing statement form. Alternatively, you may reproduce the docketing statement form as a word processing document. Attach a copy of the Notice of Appeal. In cases involving multiple appellants, the Court encourages appellants to consult with each other and, whenever possible, to file only one docketing statement with Notices of Appeal attached.

Appellant shall serve a copy of the docketing statement on counsel of record for all other parties. Failure to file or serve a docketing statement within the time prescribed shall not affect the validity of the appeal, but may result in sanctions by the Appellate Court, including dismissal of the appeal.