

REQUEST FOR HEARING (“SIMPLIFIED PROCESS”)

INSTRUCTIONS

TO REQUEST A HEARING YOU WILL NEED:

- A copy of the *“Petition to Modify (Change) Child Support.”*
- A completed *“Parent’s Worksheet for Child Support.”*

NOTE: There may be fees for filing this Petition. There may be other charges including an appearance fee if this is your first appearance in this case. Go online to www.mohavecourts.com for a list of our current fees. If you are unable to pay these amounts, they can be deferred or waived. You may obtain the necessary form “Application for Deferral of Court Fees and/or Costs and Consent to Entry of Judgment,” from the office of the Clerk of Superior Court or download it from the internet at: www.mohavecourts.com.

Match each lettered or numbered item in the instructions with the same letter or number on the form. Type or print neatly using BLACK INK ONLY.

- (1) Fill in the information requested at top left for the person who is filing this form. Write the ATLAS number if one has been assigned to your case. (The spaces marked “representing” and “state bar number” are used **only** if an attorney is preparing this form.)
- (2) Fill in the names of the persons shown as the “Petitioner” and the “Respondent” on the *“Petition to Modify (Change) Child Support.”*
- (3) Fill in the case number that appears on the *“Petition to Modify Child Support.”*
- (4) Check this box if you also want the Child Support Order changed, but to an amount different from the amount requested by the other party.
- (5) Date and sign in front of a Notary Public or bring to the Clerk of Court’s filing counter and have your signature witnessed by a Deputy Clerk. **BE PREPARED TO SHOW PHOTO ID.** By signing your name, you are stating under oath or affirmation that the contents of this Request are true and correct to the best of your knowledge. The Notary Public or Deputy Clerk will complete the signature and date information requested at the bottom of the first page. Next, file the original form along with two copies at the Clerk of Court’s filing counter. The Clerk will keep the original and one copy, date-stamp and return the other to you. You will receive notice of the time, date, and location of the hearing.

NOTICE OF REQUEST for HEARING. Upon filing the Request for Hearing, the filing party must immediately mail or otherwise deliver a copy of this Petition to the other party or his/her attorney. **The State of Arizona may be involved** if any parent received public assistance for the children or used the services of the State in establishing or collecting child support. If the State is involved, notice of this action must also be given to the Attorney General’s Office, which can be mailed or taken to:

Attorney General, Child Support
519 E. Beale, Suite 110
Kingman, AZ 86401