



HOLIDAY SCHEDULE-CALENDAR YEAR 2016



THE FOLLOWING DAYS SHALL BE OBSERVED HOLIDAYS

<u>HOLIDAY</u>	<u>DAY OBSERVED</u>
New Year's Day	Friday, January 1, 2016
Martin Luther King/Civil Rights Day	Monday, January 18, 2016
Lincoln/Washington/President's Day	Monday, February 15, 2016
Memorial Day	Monday, May 30, 2016
Independence Day	Monday, July 4, 2016
Labor Day	Monday, September 5, 2016
Columbus Day	Monday, October 10, 2016
Veteran's Day	Friday, November 11, 2016
Thanksgiving Day	Thursday, November 24, 2016
Christmas Day	Monday, December 26, 2016 (Dec. 25 th observed)

Mohave County recognizes ten (10) paid Holidays per year with an additional holiday, known as Floating Holiday, wherein employees may request to be scheduled off and receive holiday pay for:

The day after Thanksgiving, **Friday, November 25, 2016**

OR

The day preceding the Christmas Day Holiday, **Friday, December 23, 2016** (Dec. 24th observed)

OR

The day preceding the New Year's Holiday, **Friday, December 30, 2016** (Dec. 31st observed)

The additional holiday must be scheduled with your Department Head/Supervisor in order to maintain adequate staff coverage to remain open to the public. If it is not possible to schedule an employee due to an emergency or unusual extraordinary circumstance, please refer to Mohave County Administrative Procedure 11-1, I.5.F.3.