

MOHAVE COUNTY JUSTICE COURT

If you want to file a...

**MOTION TO
VACATE
JUDGMENT**

Small Claims

MOHAVE COUNTY JUSTICE COURT

A **MOTION TO VACATE JUDGMENT** can be filed by either party to vacate a default judgment or a judgment following a hearing or trial.

The opposing party has **TEN judicial days after service of this motion to file a written response. If no response is received, the court will consider the motion and will enter an Order.**

Please STOP...

	If there has not been a judgment rendered from this court.
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Please PROCEED...

	If you want the court to vacate the judgment rendered.
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FORMS Needed: *(Click on the form name in the table below to download the form)*

	Small Claims Motion to Vacate Judgment.
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INSTRUCTIONS:

- 1) Complete the forms and then make copies. The court will require the original form. You may wish to have a copy and you will need a copy for each named opposing party.
- 2) File the forms with the court.
- 3) Serve a copy on the other party (and attorney if applicable):
 - A. By first class mail.
 - B. In the manner as provided in Rule 4, Arizona Rules of Civil Procedure.

IT IS IMPORTANT THAT ALL PARTIES KEEP THE COURT APPRISED OF ANY CHANGE IN ADDRESS A NOTICE OF CHANGE OF ADDRESS form must be filed with the court when a party changes their address.

Visit us at www.mohavecourts.az.gov/Justice/JCSS_Home.html for additional filing information and online forms.